

How did your group complete the 2025 Delegate's Questionnaire?

Shared Experience

I print the questionnaire in advance. A DCM in my area, who previously served as a GSR, advised me to highlight certain questions that, knowing my group, will likely be the ones they most want to discuss. I do let members know that I could be wrong and that we can discuss any of the questions. I also let people know that if they have questions they can ask in advance of the meeting, and I try to make myself as available as possible so that our collective time is not spent answering individual questions. As soon as the questionnaire is available, I let the group know. I print it from the Area website to distribute at the meeting. We usually hold an additional group conscience meeting to discuss the questionnaire, but this is decided at the business meeting. I try to keep our group responses concise. To help facilitate this, I summarize the response and repeat it back to the group for an approval vote before submitting.

I have been facilitating my home group's participation in the Delegate's Questionnaire for the last several years. Our first question is whether we want to participate, and the group always wants to be a part of the process. We print the questions prior to our first business meeting in April and direct members to the Area website for additional information. The April business meeting is designated to discuss the questionnaire.

In response to each question, members have the opportunity to ask questions and give their feedback. Sometimes we do not know or do not have an opinion, and we note that response. We submit the questionnaire to our Delegate in survey form, with supporting rationale if available.

Our group operates both online and in person, and we wanted to make sure every member had a comfortable, easy way to participate. Given our size, we created a Google Form mirroring the official write-in form, with each question hyperlinked to its relevant presentation and followed by a "Why?" prompt — giving members the chance to share their thinking in their own words. Each question had its own section to keep things simple and stress-free.

We shared the form by email alongside our hybrid meeting announcement, and made sure to promote both at all of our meetings with a QR code for easy access. We asked members to either fill out the form or join the hybrid meeting to keep responses fair. All the submissions were then brought together to shape the final report, which was sent along to the delegate.

We conducted two business meetings focused on the Delegate's Questionnaire. The first meeting took place shortly after the Delegate's Day of Sharing and was dedicated to addressing questions related to the questionnaire. This meeting was facilitated by a knowledgeable member of A.A. Following the meeting, we formatted the questions into a Google Forms document with a response deadline. We then distributed the document to group members via email, ensuring that all responses remained anonymous. Google Forms automatically compiled the responses into a spreadsheet based on the majority of yes or no answers. Questions that required a response were presented to the group at a subsequent business meeting. During this meeting, members had the opportunity to vote on the most appropriate response to represent the group's conscience through a process of elimination. The follow up meeting was concise, as we did not allow any additional proposals.

As the GSR, I emailed the group in advance to remind members that immediately following our Sunday business meeting we would be discussing the Delegate's Questionnaire so I could submit the group's responses. In the email, I attached the questionnaire and included links and supporting materials so members could review the agenda items and background information ahead of time and come prepared with thoughts or questions.

During the meeting, we extended the business meeting to allow time for a group discussion of the questionnaire. Members shared their perspectives on the agenda items, and when there were differing opinions we discussed them respectfully and ultimately went with the majority decision on how the group would respond. Overall, the process worked well and allowed everyone the opportunity to participate and make informed decisions. I plan to use a similar approach again this year.

Thank you for sharing!